|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Direct Debit Authority** | | | | | | | | | | | | | | | | | | | |  |  |
|  | | | | | | | | | | | | | | | | | | | |  |
| Name of my account to be debited (acceptor)   |  | | --- | |  |   Name of my bank   |  | | --- | |  |   . | | | | | | | | | | | | | | | | | | | |  | Initiator’s authorisation code   |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  | 1 | 2 | 2 | 8 | 0 | 4 | 3 |  | |
|  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Bank | |  | Branch | | | |  | Account | | | | | | |  | Suffix | |  |  |  |
|  | | | | | | | | | | | | | | | | | | | |  |  |

**From the acceptor to** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **(my bank):**

[*insert name of acceptor’s bank]*

I authorise you to debit my account with the amounts of direct debits from **Westhaven Marina** with the authorisation

code specified on this authority in accordance with this authority until further notice.

I agree that this authority is subject to:

* The bank’s terms and conditions that relate to my account, and
* The specific terms and conditions listed below.

Please include the following information on my bank statement

|  |
| --- |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| Authorised signature/s: Date:   |  |  |  | | --- | --- | --- | |  |  |  | |

**Specific conditions relating to notices and disputes**

|  |
| --- |
| I may ask my bank to reverse a direct debit up to 120 calendar days after the debit if:   * I don’t receive a written notice of the amount and date of each direct debit from the initiator, or * I receive a written notice but the amount or the date of debiting is different from the amount or the date  specified on the notice.   The initiator is required to give you a written notice of the amount and date of each direct debit no less than  10 calendar days before the date of the debit.  If the bank dishonours a direct debit but the initiator sends the direct debit a second time within 5 business days  of the original direct debit, the initiator is not required to notify you a second time of the amount and date of  the direct debit. |

For Bank Use Only

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Approved   |  |  |  | | --- | --- | --- | |  | 2804 |  | |  | 08/20 |  | |  | Date Received | Recorded By | Checked By |  | Bank Stamp |  |